

# ABS 3® Order Form

Rev 11/16

Who Referred you to us:

Agency Business Systems, Inc.  
PO Box 818  
Gladstone, OR 97027 – 0818

www.agencybusys.com  
Office: 503 659 6752  
Fax: 503 652 6897

**Agent Information:** Note: All orders will be confirmed by phone. Please type, or print legibly.

Agency Name \_\_\_\_\_ Phone: \_\_\_\_\_  
Agent Name: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ E-mail \_\_\_\_\_  
City, State Zip: \_\_\_\_\_

**ABS Agency Builder:** All license fees are annual. There are no other license/user fees. Quarterly and Split Payment Plans are available (below).<sup>②</sup>

**INSTRUCTIONS:** circle the amount for your selected license and payment plan. Use that amount plus whatever options you wish. Make sure to include the setup fee when entering the total. Use the same plan for all items.

|   | Annual     | Split <sup>③</sup> | Quarterly |
|---|------------|--------------------|-----------|
| <input checked="" type="checkbox"/> <b>ABS Agency Builder – One Time Setup Fee</b> for new orders <sup>①</sup> <i>Must be paid in full regardless of payment plan.</i>  | \$ 225     | \$225              | \$225     |
| <input type="checkbox"/> 3 user annual license (can be installed on any number of computers, but you are limited to 3 simultaneous users). <sup>②</sup>   | * \$ 620   | \$ 316             | \$161     |
| <input type="checkbox"/> 6 user annual license (can be installed on any number of computers, but you are limited to 6 simultaneous users). <sup>②</sup>   | * \$ 770   | \$ 393             | \$ 200    |
| <input type="checkbox"/> 9 user annual license (can be installed on any number of computers, but you are limited to 9 simultaneous users). <sup>②</sup>   | * \$ 1,020 | \$ 520             | \$ 265    |
| <input type="checkbox"/> 12 user annual license (can be installed on any number of computers, but you are limited to 12 simultaneous users). <sup>②</sup>   | * \$ 1,290 | \$ 658             | \$ 335    |
| <input type="checkbox"/> 13 or more user annual license (can be installed on any number of computers. Unlimited simultaneous users). <sup>②</sup>   | * \$ 1,600 | \$ 816             | \$ 416    |
| <input type="checkbox"/> <b>ABS Document Manager</b> annual license. <sup>②</sup> This option saves documents from scanners, digital cameras, and most e-mail attachments. Documents are linked to accounts, policies & family members. <i>Not licensed separately.</i> | \$ 150     | \$ 77              | \$ 39     |
| <input type="checkbox"/> <b>ABS Receipt Manager</b> annual license. <sup>②</sup> This option prints premium payment receipts, and end-of-day settlement reports for Carrier payment and Trust Account deposits. <i>Not licensed separately.</i>                         | \$ 130     | \$ 66              | \$ 34     |
| <b>TOTAL:</b>   |            |                    |           |

\* Use only one of these amounts based on the number of simultaneous users. Note: this could be less than total employees. Call for clarification.

① Setup fees are one time only when first ordering. Re-licensing after an extended period of inactivity will also carry this setup fee.

② Annual License Fee means this amount will be due each year upon the anniversary of the first license unless another Payment Plan has been selected (from above).

③ Split means 1/2 down and the remainder within 30 days. There is a slight service fee for this payment plan.

Note: Data conversion from another management system or other source is done on a time and materials basis, and not covered by this order form.

**Authorization:**     VISA     Master Card     AMEX     Check (Authorized Signature required)

Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_ / \_\_\_\_\_ MM/YY

Name on card: \_\_\_\_\_ Security Code (usually on back of card): \_\_\_\_\_

Billing Address for this card (where the credit card invoice is mailed):  
\_\_\_\_\_  
\_\_\_\_\_  
City, State Zip: \_\_\_\_\_

**Do not email credit card payments.**

**This is an annual renewable contract.** Licenses are automatically renewed on your anniversary and the Payment Plan will continue until canceled or changed. If canceled, your Payment Plan will continue until the Annual License expires.

**All orders require a valid signature regardless of payment method.** Your signature authorizes charges against the above credit card per the selected payment plan. It also acknowledges that you have read and agree to the terms of the ABS Agency Builder License Agreement.

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_